**DAILY MANAGER REPORT**

Completed in Market Sales Spreadsheet

| **Info Booth Data** |  |
| --- | --- |
| Market Booth Credit Card Sales |  |
| Market Booth Cash Sales |  |
| SNAP Tokens Sold (total $) |  |
| How many SNAP transactions were made today? |  |
| SNAP Match Vouchers Distributed |  |
| Cash Donations Received |  |
| Value of all Fundraiser Tickets Sold |  |
| **Booth Total Income** |  |
|  |  |
| **Shopper Counts** |  |
| 9:30 AM |  |
| 10:30 AM |  |
| 11:30 AM |  |
| 12:30 PM |  |
| **Approximate Total # of Shoppers (Sum)** |  |
|  |  |
| Daily Weather Summary |  |
|  |  |
| **Sum of Cash & Checks From Vendor Fees** |  |
| **Expected Cash & Check Deposit Total (from sales sheet)** |  |
| **Actual Cash & Check Deposit Total** |  |
| Difference: |  |
| Notes on Deposit Discrepancy (did someone forget to pay, waived fees, etc) |  |