



2014 MIFM Vendor Application

Market Day is Sunday from 10am - 3pm

June 8th - October 12th and Pre-Thanksgiving Market November 23rd

Please submit application on or before March 31, 2014!

The attached 2014 Mercer Island Farmers Market Rules and Regulations are a part of this application. Your signature confirms you have read and agree to comply with the MIFM Rules and Regulations. Copies of all required documentation including permits, licenses, etc. must be attached. Your application will not be considered complete without these documents or the \$25 application fee.

FARM/BUSINESS NAME: _____

BUSINESS OWNERS NAME: _____
First Middle Initial Last

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ COUNTY: _____

FARM/BUSINESS ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ COUNTY: _____

***If your farm has no actual address, describe location using major roads, intersections, or legal description*

DAYTIME PHONE: _____ CELL PHONE: _____

EVENING PHONE: _____ EMAIL: _____

FACEBOOK ADDRESS: _____ TWITTER: _____

WEB ADDRESS: _____ FAX NUMBER: _____

What is your preferred method of contact during market season? CELL PHONE EMAIL TEXT
 What contact information can we share with customers if asked? CELL PHONE EMAIL NONE

If you sold at our Market before, are you planning to bring any new products to market in 2014? Yes No
 If yes, please explain in detail the new products you would like to sell.

WASHINGTON STATE TAX IDENTIFICATION (UBI) # _____

CIRCLE THE DATES that you would like to reserve space at the MIFM:

June		8	15	22	29
July	6	No market -13	20	27	
August	No market - 3	10	17	24	31
September		7	14	21	28
October	5	12			
November				23	

Please note closures: **July 13 ~ City of Mercer Island SUMMER CELEBRATION**
August 3 ~ SEAFAIR WEEKEND

PLEASE LIST ALL ADDITIONAL FARMERS MARKETS AND DAYS YOU SELL:

ALL FARMERS PLEASE COMPLETE THIS SECTION

Please indicate the General Category of your Farm's Produce/Products:

ROW CROPS _____ ORCHARD/FRUIT/BERRIES _____ MILK/CHEESE/EGGS _____

MEAT/POULTRY/SEAFOOD _____ WINE/BEER/CIDER _____ WILD/FORAGED EDIBLES _____

VALUE-ADDED PRODUCTS _____ HONEY _____ OTHER _____

How many years have you been farming at this location? _____

What is the total acreage that you farm? _____

Please indicate the total number of acres dedicated to:

ORCHARDS _____ ROW CROPS _____ LIVESTOCK _____

of LIVESTOCK _____ # of BEE HIVES _____ # of GREENHOUSES & SQ. FOOTAGE _____

Do you save your own seeds? YES NO If no, where do you purchase your seeds? _____

Do you grow your crops from seeds yourself? YES NO If no, where do you send your seeds to be cultivated and for how long? _____

Would you like to donate any leftover product at the end of the day? Yes No
Please mark your preference: local food bank _____ market day volunteers _____

WHICH LABEL BEST DESCRIBES YOUR FARM?

Conventional Sustainable Transitional Organic Other

Organic Certification # _____ (please attach a copy to application)

If your farm applies weed control, pest control, enhancements for the soil or produce, fertilizers of any kind (natural or synthetic) please list with an explanation or description for each:

WEED CONTROL

Materials/Mechanical techniques: _____

PEST CONTROL

Materials/Mechanical techniques: _____

FERTILIZER

Materials/Mechanical techniques: _____

SOIL ENHANCEMENTS

Materials/Mechanical techniques: _____

PRODUCT ENHANCEMENTS

Materials/Mechanical techniques: _____

What other avenues do you sell your product through? **Restaurants Culinary Schools CSA Farm Stand Online**

How many miles do you drive from your farm to our Market ONE WAY? Approx. _____ miles

List all PRODUCTS to be sold at the MIFM:

Please specify varieties and approximate dates of availability. **Vendors will be allowed to sell only what is listed below.** If you wish to add a new product during the season, please inform the market manager of your intent before bringing it to the market. Requests for new products must be approved and then added to your application. If you utilize greenhouses for growing, please put an * beside the greenhouse-grown products.

Crop/Product	Month	Crop/Product	Month
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do you plan to sample any produce? Yes No If yes, you must comply with the King County Dept. of Health Farmers Market procedures. <http://www.kingcounty.gov/healthservices/health/ehs/foodsafety/FoodBusiness/farmers.aspx>

PLEASE USE CHECKLIST APPROPRIATE FOR YOUR BUSINESS

PRODUCE FARMERS, APIARIES, WINERIES, BREWERIES AND NURSERIES

My business has been approved by the KCDOH/WSDA and I have attached copies of the required documents.

- WSDA Organic Certification
- WA State Pesticide Applicators License
- WA State Apiary Beekeeper/Broker Registration
- WA State Liquor Control Board permit for Farmers Markets
- WA State Nursery License

CHEESE AND MILK PRODUCT VENDORS

My business has been approved by the KCDOH/WSDA and I have attached copies of the required documents.

- KCDOH Farmers Market permit, a copy of which will be on site at all times.
- WSDA Milk Processing License

MEAT, POULTRY, EGGS, FISH, SHELLFISH VENDORS

My business has been approved by the KCDOH/WSDA and I have attached copies of the required documents.

- A USDA/WSDA Food Processor License, Organic Food Producer Certificate or Egg Handlers License.
I will have copies of all documents on site at all times.
- KCDOH Farmers Market permits, copies of which will be on site at all times.
- USDA/WSDA Grade A Dairy Permit, a copy of which will be on site at all times.
- USDA/WSDA Fish and Shellfish License, 2014 Commercial Fisheries Vessel License, and Lease Agreement.

ALL PREPARED AND PROCESSED FOOD BUSINESSES PLEASE COMPLETE THIS SECTION

Please list the products/prepared foods you will be selling at the MIFM and where you get them. **Vendors will be allowed to sell only what is listed below.**

If you wish to add a new product during the season, you must inform the market manager before bringing it to market. Requests for new product must be approved, and if approved will be added to this application. When selecting Prepared Food Vendors, **priority** will be given to those vendors who prepare their foods with raw local ingredients, preferably organic and grown and/or produced in Washington State.

Ingredients	Sourced from:

PLEASE USE CHECKLIST APPROPRIATE FOR YOUR BUSINESS

PROCESSED FOOD - *Baked goods, bread, canned food, filled pasta, salsa, dips, chutneys, etc.*
 My business has been approved by the KCDOH/WSDA and I have attached copies of the required documents.

- WSDA Food and/or Milk Processor License, if applicable.
- Certified Kitchen County Permit and/or lease with Certified Kitchen.
- KCDOH Farmers Market permit that will be on site at all times.

I have checked all that apply to my business and have included a copy of each.

PREPARED FOODS - *Hot or Cold Food meant to be consumed on site.*
 The Health Dept. requires one of two permits based on the type of product. Contact the KCDOH to determine the correct permit for your products. Ingredients must be prepared for cooking in a County Certified Kitchen.

- I have a copy of my Certified Kitchen County Permit and/or lease with certified kitchen.
- I have a copy of the KCDOH Farmers Market Permit that will be on site at all times.
- I have a copy of the Mercer Island Fire Department Permit and an approved Fire Extinguisher.

I have checked all that apply to my business and have included a copy of each document.

ALL FARMERS AND VENDORS SAMPLING PRODUCTS MUST COMPLY WITH THE KING COUNTY DEPARTMENT OF HEALTH SAMPLING GUIDELINES!

<http://www.kingcounty.gov/healthservices/health/ehs/foodsafety/FoodBusiness/farmers.aspx>

You must have the following equipment on-site when you plan to sample:

- Hand Wash Setup:** 5 gallon insulated container with a continuous-flow spigot filled with warm water (100 degrees), a catch bucket, soap and paper towels (required even if no permit is required).
- Protection/Sneeze Guard** for items being sampled.
- Equipment to cut and display** samples to avoid finger contact, including: gloves, tongs, cups, or toothpicks, and a trash container to collect items used for sampling.
- ALL PRODUCE MUST BE WASHED ON SITE**, check with market manager for sink location.
- I agree there will be **NO BARE HAND CONTACT WITH PRODUCT**.

I have read the King County Department of Public Health Food Safety Guidelines for Temporary Food Service Establishments/Farmers Markets. I acknowledge with checkmarks that I understand the requirements and agree to comply.

VENDOR SITE REQUEST: **10' X 10'** **10' X 20'**

Do you need electricity? (no charge where available) Yes No
Would you prefer to park your vehicle near your booth for an additional weekly fee of \$5? Yes No
There are a limited number of spaces that will be assigned on a priority basis.

Year, make, and model of vehicle driven to market _____

Important Notes: MIFM is a ZERO WASTE marketplace! As part of our goal to be good stewards of the environment, ALL Vendors, including Farmers, are REQUIRED to use compostable, biodegradable or recyclable packaging.
More information at: www.gogreenscene.com/CedarGrovePackaging-list.aspx

NO PLASTIC BAGS! The City of Mercer Island will implement a ban on carry-out plastic bags beginning April 22, 2014. Please bring paper bags for your products, as you will not be allowed to use a plastic carry out bag (with handles) of any kind.

2014 SEASON BOOTH FEES (whichever is greater)

FARM and VALUE-ADDED Vendors:
10 X 10 space: \$25 or 6% of daily sales

PREPARED FOOD Vendors:
10 X 10 space: \$30 or 7% of daily sales

10 X 20 space: \$50 or 7% of daily sales

10 X 20 space: \$50 or 8% of daily sales

EMPLOYEES AND VENDOR REPRESENTATIVES SELLING AT THE MIFM:

name	email address	cell phone	family/employee
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

ALL Vendor Applications, regardless of category, must include copies of the following documentation:

- Current photocopy of your Business License (UBI).
- Current photocopy of your evidence of automobile insurance.
- Current photocopy of King County food handlers permit for each market representative (Farmers are exempt).
- Copies of all other permits, licenses or agreements essential for selling your product at the MIFM.

All farmers and vendors selected for the market are required to provide the MIFM with a current copy of the "Certificate of Liability Insurance" naming the Mercer Island Farmers Market as an additional insured. (See page 2 of the 2014 MIFM Rules and Regulations)

All processed and prepared food vendors selected for the market must obtain a Mercer Island Business License. Please provide a copy of the license for your file. In addition, all prepared food vendors must supply MIFM with a copy of the temporary food service application two (2) weeks before the market begins and then a copy of the actual permit when the Health Department comes to inspect you and you receive the actual permit.

FOR ALL VENDORS MAKING APPLICATION TO THE MERCER ISLAND FARMERS MARKET:

By signing my name below, I agree to be bound by the terms and conditions outlined in the **2014 MIFM Application** and the **2014 MIFM Rules and Regulations**, to include the requirements listed in the King County Dept. of Health Checklist. I understand and agree that any family members and employees at the MIFM site will be made aware of and bound by the same Rules and Regulations of the MIFM. Vendors are responsible for the quality and safety of the products they sell and agree to comply with all Federal, WA State and King County Health Department Rules and Regulations.

By signing below, I agree to defend, indemnify, keep and hold harmless the Mercer Island Farmers Market, MIFM Board of Directors, MIFM Manager, their agents and representatives from and against, any and all claims and demands, whether for injuries to persons, loss of life, or damage to property, on or off the premises, arising out of the use or occupancy of the premises by Vendor.

I further agree to defend, indemnify, and hold harmless the City of Mercer Island, its appointed elective officers and employees, from and against all loss of expense, including but not limited to judgments, settlements, attorney's fees and costs by reason of any and all claims and demands upon the City of Mercer Island, its elected or appointed officials or employees directly or indirectly arising out of the permit issued for the Mercer Island Farmers Market. It is further provided that no liability shall attach to the City of Mercer Island, by reason of issuing the Permit for the MIFM.

I certify that the above information provided in this Application is, to the best of my knowledge, true and accurate, that I am the legal owner/ representative of the above named farm or business. I have read the 2014 Mercer Island Farmers Market Rules and Regulations supplied to me with this application and agree to abide by them if accepted to the market.

signature

title

date

Please mail or email your signed Application, the \$25.00 Application Fee, and all required documentation on or before March 31, 2014 to:

Mercer Island Farmers Market PO Box 71 Mercer Island, WA. 98040
Email: info@mifarmersmarket.org

Market Manager, Patty Spahr (206) 235-1185