

Juanita Friday Market 2012 VENDOR APPLICATION



City of Kirkland Parks & Community Services 505 Market Street, Ste. A Kirkland, WA 98033 425-587-3385 www.ci.kirkland.wa.us

VENDOR INFORMATION - F	Please print or type					
O Farmer	O Processor	0	Farm Con	nmission Ven	dor	
O Producer	O Crafter	0	Other			
Applicant Name:						
Company Name:						
Business/Farm Address:			City:		Zip:	
Mailing Address:		City:		State:	Zip:	
Daytime Phone:		Website /	Address:			
Cell Phone:		E-mail Ad	ldress:			
Fax:		WA State	Tax (UBI)	#:		
List full names of employees	who may sell for you:					
GOODS TO BE SOLD List all items to be sold at the	market and approximate	e dates of a	vailability.	Vendors will	be granted a permi	t to
sell only what is listed. This	application will not be p					
to market. (Attach additional	sheets if necessary).					
Item / Approx Date	Item / A	pprox Date	9	Item	/ Approx Date	
				-	_	
						
LICENSE AND PERMIT REC	QUIREMENTS FOR SAL	ES				

Please check all licenses and permits you are required to have to operate your business and <u>provide a current</u> copy of each with this application.								
	od Processors		_	ommercial K	Kitchen Per	mit O	Pesticide Applicators License	
O No	ırsery License		O Fis	O Fisheries Wholesale License			Grade A Dairy Permit	
	od Handlers P		O Or	ganic Certif	fication		High Hazard Food Permit	
O M	aster Business	License	_	_			3	
	20101 200111000							
DATE	S STALL SPA	CE WANTE	D					
O Full Season (22 days) • Selected dates (circle days)								
11-N	lay 18-May	25-May	1-Jun	8-Jun	15-Jun	22-Jun	29-Jun	
6-J	ıl 13-Jul	20-Jul	27-Jul	3-Aug	10-Aug	17-Aug	24-Aug	
31-A	ug 7-Sep	14-Sep	21-Sep	28-Sep	5-Oct			
PAYM	ENT							
Select the payment option and submit the completed application to the address below. All pre-paid fees are non-refundable. Stall fees can be paid on a weekly basis.								
Annual Application Fee = \$35 due with application AND								
O Daily Stall Fee: Pre-Paid Full Season with discount for one stall = \$560 (For 2 stalls \$1120) OR								
O Daily Stall Fee:# of market days x number of stall spaces x \$30 Stall Fee = \$								
Enclosed is my check for \$ made payable to: City of Kirkland Send payment, complete application and photocopies of insurance and licenses to:								
City of Kirkland Attn: Tina Lathia 123 5 th Avenue Kirkland, WA 98033								
MEDI	A RELEASE							
to use	,	nd photogra		•		•	als, employees, agents and assigns r advertising and any other	
Vendo	r Signature: _					Date:		
HOLD	HARMLESS/	INDEMNIFI	CATION					
the ter volunt resulti	ms and condit eers harmless	ions. Consu from any an s, errors or c	iltant shall d all claims omissions	defend, inde s, injuries, da of the Cons	emnify and amages, lo ultant in the	hold the C sses or sui	and is bound by City, its officers, officials, employees and ts including attorney fees, arising out of o nce of this Agreement, except for injuries	r
Vendo	r Signature:					Date:	POTTOM OF THE DITLES DAGE	
VOLD	ADDITION I	S NOT COM	OI ETE WIT	LOUT VOLD	CICNATID	EATTUE	POTTOM OF THE DITLES DAGE	



JUANITA FRIDAY MARKET RULES & REGULATIONS

City of Kirkland Parks & Community Services 505 Market Street, Ste. A Kirkland, WA 98033 www.ci.kirkland.wa.us

The Juanita Friday Market (JFM) is operated by the City of Kirkland, Parks and Community Services Department. The Market will provide an opportunity where community members can come together and support their local farmers by purchasing quality, locally grown goods. In addition, the Market will be an outlet for area non-profit organizations to provide information to the public. One stall will be set aside each week for non-profit groups to use.

For questions/ information please contact: Tina Lathia

Market Manager Phone: 425-587-3385

Email: TLathia@ci.kirkland.wa.us

Website: www.ci.kirkland.wa.us/JuanitaFridayMarket

The following rules and regulations are in effect at the JFM. Please read carefully.

MARKET HOURS

The Market will operate every Friday from May 11 to October 5, 2012. Hours of operation will be 3 pm to 7pm.

Location: Juanita Beach Park 9703 NE Juanita Drive Kirkland WA 98034

SELECTION OF VENDORS

JFM is a Washington State Farmers Market Association (WSFMA) member market; as such vendors are required to abide by all regulations set forth by the WSFMA. All Vendors must grow, craft, or process what they sell within the state of Washington. All items will be judged on quality, value, and contribution to the Market. All items offered for sale shall be subject to inspection and approval by the Market Manager. Please call or email for New Vendor Product Screening.

STALL ASSIGNMENTS

Stalls will be assigned to Vendors upon arrival.

BOOTH SET-UP

Vendors will be allowed in the Market area to begin setting up starting at 1:00 pm.

TEAR DOWN

Vendors cannot begin breaking down until close of market at 7 pm.

STALLS

Stalls will be approximately 10' x 10'. If the Vendor exceeds past the 10' x 10' area, they will be charged accordingly.

All Vendors must provide a container for waste matter and haul it away at the end of Market day. Vendors selling beverages in cans or plastic bottles must provide a recycling container. No dumping of waste is allowed on the property. ALL TENTS AND AWNINGS MUST BE SECURED WITH PROPER WEIGHTS (25LBS. EACH POST) TO PREVENT BLOWING AWAY AND CAUSING DAMAGE.

FEES & PAYMENTS

Daily rental fees of \$30 per stall are payable to the Market Manager and shall be paid before the end of each Market day.

CLEAN UP

Each Vendor is responsible for leaving their area clean. NO EXCEPTIONS.

SIGNS

All Vendors must have a sign clearly marking the name of the business and price of products.

PRINTED MATERIALS

Vendors are allowed to display in their booths materials that pertain to their products. Other than the Vendor materials, no

petitions, or other printed material, political or otherwise, will be distributed or displayed at the JFM, without prior approval by the Market Manager.

PRICING

Pricing of goods sold at the Market and any applicable taxes are the sole responsibility of the individual Vendor. The Market Manager reserves the right to enforce fair price standards on fruits and vegetables, discouraging farmers from "dumping" low quality products.

AMPLIFIED MUSIC

Amplified music cannot be used by Vendors. No generators are allowed, unless approved by the Market Manager.

HEALTH PRACTICES

All Vendors must adhere to sanitary procedures as outlined by the King County Public Health Department. All food concessionaires and food samplers are responsible for obtaining proper health and food handler's permits and registration needed to do business at the JFM. Any Vendor found to be selling contaminated food or produce shall be suspended from selling operations until satisfactory clearance has been obtained from the King County Health Department. For information on permits, registration, and requirements please call 206-296-9805. All vendors offering samples must have a food handlers' permit and the proper hand washing set up, including: warm water, grey water collection bucket, soap, paper towels and some type of barrier (toothpicks, plastic gloves, etc.) for passing the sample to the customer. Without the proper set up Vendors will not be allowed to sample.

SMOKING POLICY

Vendors are not permitted to smoke in or around the Market area.

DRUG AND ALCOHOL POSSESSION POLICY

The unlawful possession or use of illegal drugs and / or alcohol will not be tolerated.

ORGANIC LABELING

Use of the phrase "organic," in produce sales, shall be governed and regulated in accordance with Washington State Department of Agriculture regulations. All Vendors are required to advertise truthfully and to respond to customer's questions in a like manner.

ANIMALS IN THE MARKET

Vendors are not permitted to bring pets to the Market.

ADVERTISING

Advertising of the JFM will be the responsibility of the Market Manager and is the benefit of all Vendors at the Market.

ALL VENDORS

All Vendors are responsible for paying taxes and licenses needed to do business in the State of Washington and City of Kirkland.

I have read and understand the 2012 Juanita Friday Market Rules and am bound by the terms and conditions outlined therein. This document shall become a part of the agreement to participate at the Juanita Friday Market. I thereby agree to abide by these rules and regulations. The JFM Manager reserves the right to cancel the privileges of any Market Vendor who, in the opinion of management, has willfully violated the rules and regulations governing the Market. The JFM Market Manager will enforce the above rules.

RULES AND REGULATIONS ARE SUBJECT TO CHANGE

Vendor Signature:	Date:
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